WRETHAM PARISH COUNCIL

Minutes of a Meeting of Wretham Parish Council held on Thursday, 11 April 2019 at 7.00 p.m. in Wretham Village Hall, Church Road.

Present: Councillors: Harold Smith (Chairman), Paul Barclay, Sharon Ford, Jean Foster, Ann Schofield.
Clerk: Julian Gibson

1 Apologies for absence. None.

2 Declarations of interest. None

3 Dispensations. None.

4 Public participation session.

4.1 A member of the public asked about the situation regarding the bottle bank. The Clerk advised that Viridor had now removed their old bank, and members of the Village Hall Trustees present confirmed that they were happy for the new ban to remain in the position it was rather than being moved to where the Viridor one was. He had sent off a claim for recycling credits on the last glass taken away by Viridor. He was aware that Viridor had been trying to incorrectly add charges for the last two collections to the Village Hall's account, and had contacted them twice pointing out that, (a) the glass collection was nothing to do with the Hall, and (b) the Council had not agreed to the imposition of a collection charge and most certainly not signed any sort of contract to pay this, and therefore the old agreement that collections would be free of charge still applied. He suggested that the Village Hall tell Viridor not to attempt to pass charges relating to their other customers to the Hall account.

4.2 The Clerk advised the Council that he had been appointed Clerk and Responsible Financial Officer to Snetterton Parish Council, bringing his stable of Councils to a total of five.

5 Minutes. The minutes of the meeting held on Thursday, 14 March 2019 were **confirmed** and **signed**.

6 Matters arising. [6] **Parish Elections 2 May 2019**. Breckland Council had confirmed that Paul Barley, Paul Barnard, Jon Ford, Sharon Ford and Harold Smith had been duly elected Parish Councillors for the Parish of Wretham unopposed. Hey will take up office on 7 May, when the existing members all stand down.

7 Correspondence. The following correspondence was **received**:

7.1 HM Revenue & Customs: *Important information for all employers*.
7.2 Norfolk Constabulary: *Minutes of the Attleborough Safer Neighbourhood Action Panel Meeting* - 7 March 2019.
7.3 Norfolk Constabulary Police Parish Newsletter: *Shipdham with Scarning* – March 2019
7.4 Norfolk Constabulary: *Breckland District Community Speedwatch Monthly Returns* – February 2019.
7.5 Merchant Navy Fund Supporting Partners: *Please 'Fly the Red Ensign for Merchant Navy Day' on 3 September*.
7.6 Breckland Council: *Breckland Local Plan and Policies Maps – The Town and Country Planning (Local Planning) (England) Regulations 2012. Notification of extension to public consultation on Main Modifications MM18, MM119 and MM148 ti the Breckland Local Plan - 3 April - 5 p.m. 15 May 2019*. The Clerk said that he had heard District Councillor Phil Cowen tell another parish council that they still hoped that the Plan would be approved by Breckland Council in August or September.

7.7 Magpas Air Ambulance: *Letter of thanks for grant.*
7.8 Barclays Bank Plc: *Your Business Accounts - at a glance* - Your balances on 29 March 2019.
7.9 Barclays Bank Plc: *Your Community Account* - 1-29 March 2019.
7.10 Barclays Bank Plc: *Your Active Saver Account* - 1-29 March 2019.

8 Finance.

8.1 **Training**. It was **resolved** that cheque number 100733 for £13.75 to the Norfolk Association of Local Councils be signed, in part payment of their invoice no. 2481, being this Council's share of the cost of the Clerk attending the Spring Conference on 14 March 2019. (*Local Government Act 1972 s. 111*)

8.2 **Hire of venue**. It was **resolved** that cheque number 100734 for £56.25 to Wretham Village Hall be signed, in settlement of invoice no. 74 for hire of the Hall for meetings during the year 2018/19. (*Local Government Act 1972 s. 132*)

8.3 **Subscriptions**. It was **resolved** that cheque number 100735 for £36.00 to the Campaign to Protect Rural England be signed, being the subscription for the year ended 10 May 2020. (*Local Government Act 1972 s.111(1)*)

8.4 **Subscriptions**. It was **noted** that on or around 18 April 2019 the Information Commissioner's Office will collect £35.00 from the Council's account by direct debit, being the new data protection fee due under the *Data Protection (Charges and Information) Regulations 2018*. Under the new Regulations organisations which are required to register must pay an annual fee, depending upon size or turnover, of £40.00, £60.00 or £2,900.00. Public authorities all fall within Tier 1, so must pay £40.00, but receive a £5.00 reduction if they pay by direct debit; hence only £35.00 is due. This fee replaces the annual registration fee of £35.00 which was required under the *Data Protection Act 1998*.

8.5 **Credits**. Receipt of the following credits was **noted:**

8.5.1 Breckland Council: £3,325.00 Precept.

8.5.2 Norfolk County Council: £128.92 glass recycling credits.

8.6 **Monthly Financial Report.** The report for the month ending 31 March 2019 was **received**.

9 Matters for consideration at next meeting. Bank signatories.

10 Next meeting. The next meeting, the Annual Meeting of the Parish Council, will be on **Thursday, 9 May 2019**, at **7.15 p.m.** in **Wretham Village Hall**. (Note: the Annual Parish Meeting will be at 7.00 p.m.)

Confirmed:

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Harold Smith (Chairman)

9 May 2019

Future Meeting dates:

Thursday, 9 May 2019*	Thursday, 12 September 2019	Thursday, 9 January 2020
Thursday, 13 June 2019	Thursday, 10 October 2019	Thursday, 13 February 2020
Thursday, 11 July 2019	Thursday, 14 November 2019	Thursday, 12 March 2020
Thursday, 8 August 2019	Thursday, 12 December 2019	

* Annual Parish Meeting and Annual Meeting of the Parish Council