

WRETHAM PARISH COUNCIL

Minutes of a Meeting of Wretham Parish Council held on Thursday, 8 July 2021 at 7.00 p.m. in Wretham Village Hall, Church Road.

Present: Councillors: Harold Smith (Chairman), Paul Barnard, Jon Ford, Sharon Ford.
Clerk: Julian Gibson.

Absent: Cllr. Paul Barley.

1 Apologies for absence. None

2 Declarations of interest. None

3 Dispensations. None.

4 Public participation session.

4.1 Foul odour emanating from the steam at Stonebridge. A resident said that he had been talking to the Environment Agency about getting something done about this long-running issue, which the Council has already raised with Breckland Environmental Health and Anglian Water. The Clerk said he would follow this up with the Agency and try to find out what they are proposing to do about it.

4.2 Damage to the Trod. A resident expressed concern about damage being done to the Trod by the Stonebridge Camp development. The Clerk said that the Parish Council had been happy to see that on the plans which were finally approved by Breckland showed (in the Landscape Masterplan and the Planting Details drawings) that the Trod was to be moved slightly away from the A0175. However, he had recently noticed that the Site Plan showed it in the current position. As Condition 1 of the Permission is that the development strictly adheres to all three of these plans, this presents a dilemma. He will ask Planning which version will be followed. If the Trod was going to be repositioned, then obviously the damage would not be an issue provided it was safe to use in the meanwhile. However, the Clerk will report the damage to NCC Highways to ensure that they are aware.

4.3 Bottle bank. One of the Village Hall trustees said that somebody had left a pile of glass plates by the bank as they did not fit through the holes. She had removed them, but there was some concern that these might not be made of "the right sort of glass" to go through the recycling process with the bottles, so she intended to put something in *Wretham Village News*.

4.4 County Hall matters. County Cllr. Fabian Eagle said that his council was getting back to more normal operation, and following the elections he had been appointed as Chair of the Peoples and Communities Select Committee. He said he had again used part of his Highways budget to pay for verge cutting in some additional sites. The scheduled second cut was now likely to be done in early August. Although at this stage the Government has not made any announcements regarding central funding, NCC was working on the basis that it would have to make savings of some £39m next year, or £47.8m should they decide not to increase council tax. He also said he was obtaining some lightweight, portable flood barriers for use in villages in his Division where appropriate.

5 Minutes. The minutes of the meeting held on Thursday, 6 May 2021 were **confirmed**, and **signed** by the Chairman.

6 Matters arising.

6.1 [9.1] Fly-tipping on land south of Illington Road. The Clerk has asked District Cllr. Phil Cowen to chase Breckland, as there has been no response to the submission of the Unsightly Sites form.

6.2 [12] Litter pick. The Litter Pick took place on 24 June, but unfortunately turn-out was very poor.

6.3 Flooding on Peddars Way. The section of Peddars Way between the bridge pillars has remained virtually impassable since the heavy rain last October, and the Clerk has been

DRAFT MINUTES SUBJECT TO CONFIRMATION AT NEXT COUNCIL MEETING

trying to get the NCC Trails Officer to visit and investigate the possible reason. The Officer had now advised that he would arrange for the vegetation to be cut back and removed in the next week or so. The Clerk has asked whether he meant the vegetation on the east side of the northern bridge support, which according to the OS maps is where a drain started which used to go on through the garden of Fallows End and then other properties down to the stream. Clearing this would allow him to check whether this drain was still operational. Trails Officer is Russell Wilson.

7 Correspondence. The following correspondence was received:

- 7.1 Barclays Bank Plc: *Your Business accounts - at a glance* - Your balances on 30 April 2021.
- 7.2 Barclays Bank Plc: *Your Community Account* - 1-30 April 2021.
- 7.3 Came & Company: *Hiscox - Insurance Renewal*.
- 7.4 Hiscox: *Schedule*.
- 7.5 Came & Company: *Comparison sheet*.
- 7.6 Hiscox: *Policy Summary*.
- 7.7 Hiscox: *Certificate of Employers' Liability Insurance*.
- 7.8 Came & Company: *Insurance Documentation*.
- 7.9 Barclays Bank Plc: *Your Business accounts - at a glance* - Your balances on 28 May 2021.
- 7.10 Barclays Bank Plc: *Your Community Account* - 1-28 May 2021.
- 7.11 County Cllr. Fabian Eagle: *Dangerous junction cuts*.
- 7.12 PKF Littlejohn LLP (External Auditor): *Receipt of documents - notification of exempt status, 2021*.
- 7.13 Breckland Council: *Recycling Payment* - Glass £255.01 (2020: £237.74) - Textiles £149.58 (2020: £98.62).
- 7.14 Barclays Bank Plc: *Changes to our terms and conditions for business accounts*.
- 7.15 Norfolk County Council: *Delivering local highway improvements in partnership with Town and Parish Councils* - (Parish Partnership scheme).
- 7.16 Norfolk County Council: Closure of B1111 from 250m north of its junction with Roudham Road 20m northwards because of gas connection works. The road will be temporarily closed (except for access) from 22nd to 24th July 2021.
- 7.17 Resident: *Email re highways*.

8 Planning.

- 8.1 **3PL/2021/0766/F & 3PL/2021/0767/LB: Wretham Lodge, Church Road.** Conversion of outbuilding into dwelling for a live-in carer. It was **noted** that, after consultation with members, the Clerk has responded, "No objections", using delegated powers.
- 8.2 **3PL/2021/0455/F: Land adjacent to Tofts Barns, Church Road, Wretham.** New build eco-house and ancillary garage (self/custom build). Amendment: Revised Design & Access Statement submitted. It was **noted** that, after consultation with members, the Clerk has responded, "No objections", using delegated powers, and planning permission dated 18 June 2021 was **received**.
- 8.3 It was **noted** that the Clerk had been advised of an Electronic Communications Code 2003 Regulation 5 notification served on Breckland Council as the Planning Authority, to utilise Permitted Development Rights at Money Tree Farm, Croxton Road, to replace 3 existing antennae with new ones and associated ancillary equipment. No response on behalf of the Council is required.
- 8.4 **3CM/2021/0006/CM: Larkshall Mill Recycling Facility, Thetford Road, East Wretham.** Request for EIA Screening Opinion: Proposed facility for the production of carbon negative aggregates in accordance with section 6 of Part 2 of the EIA regulations (NCC Reference SCR/2021/0003). It was **noted** that, after receiving a response on this Breckland application, NCC has advised the developer that should they pursue this scheme for aggregates production at Larkshall Mill, an Environmental Impact Assessment) would need to be carried out in order to inform the planning application.

DRAFT MINUTES SUBJECT TO CONFIRMATION AT NEXT COUNCIL MEETING

- 9 Platinum Anniversary of the Reign of HM The Queen.** An email from the Pageantmaster giving details of what is planned was **received**. The Council felt that it would be good if a street party could be held to celebrate this remarkable event, and thought this could perhaps be arranged in collaboration with the Village Hall. The Trustee in the public gallery said she would consult with her fellow trustees.
- 10 Village Sign.** The Clerk reported that he had noticed that the Wretham Village Sign was looking dull, and had asked Harry Stebbing (now trading as *Village Sign People*) for a quotation for it to be repainted, which came in at £1,354.20. (It turned out that this was the first sign they had made.) However, they suggested it might be improved by careful cleaning, which the Clerk did, and the sign is certainly brighter. He reported that there were small areas where the paint was flaking. Cllr. Barnard said he would take a look and see if he could repaint these sections, which was **agreed**.
- 11 Decisions taken by the Clerk using delegated powers.** The following decisions taken after consultation with members were **noted**.
- 11.1 Entered three-year insurance Agreement with Hiscox. The brokers had obtained quotes from three potential suppliers - Pen Underwriting Limited: £581.78; Hiscox: £581.46; Ecclesiastical £634.51 (all plus a £50.00 administration fee). Came & Company recommended accepting the quote from Hiscox, and further reducing the premium by agreeing to a three-year Long-Term Agreement.
- 11.2 Payment of £602.39 to Came & Company, being the insurance premium for the period 1 June 2021 - 31 May 2022, the first year of the above agreement.
- 11.3 Payment to the Clerk and HM Revenue & Customs totalling £1,083.53 (salary for 1 April 2021 to 30 June 2021 £1,053.78; homeworking allowance £13.50; Mileage Allowance Payment for 5 February 2021 - 3 June 2021 £16.25).
- 11.4 Payment of £50.00 to Mr Michael Corrie as an honorarium for the completion of the Internal Audit for the year ended 31 March 2021.
- 11.5 Payment of £72.51 (Postage & Telephones £17.32; Other (Deer sign padlocks & Land Registry search) £46.64; VAT £8.58) to the Clerk in reimbursement for items paid on behalf of the Council for 5 February 2021 to 3 June 2021.
- 11.6 Payment of £34.80 (£29.00 + £5.80 VAT) to the Clerk, being reimbursement for his having paid invoice no. 1260174 from Speednames UK as the annual subscription for the wretham.net domain name.
- 11.7 Noted that on 14 June 2021 the United Kingdom Debt Management Office Public Works Loan Board deducted £220.44 from the Council's account by direct debit, being the repayment due on the Council's loan.
- 12 Finance.**
- 12.1 **Credits.** Receipt of the following credit was **noted**: Breckland Council - Recycling Payment - £404.59 - 22 June 2021.
- 12.2 **Monthly Financial Report.** The report for the month ending 30 June 2021 was **received**.
- 13 Matters for consideration at next meeting.** None.
- 14 Next meeting.** The next meeting of the Parish Council will be on Thursday, 12 August 2021, at 7.00 p.m. in Wretham Village Hall.

Confirmed:

.....
Harold Smith (Chairman)

12 August 2021

DRAFT MINUTES SUBJECT TO CONFIRMATION AT NEXT COUNCIL MEETING

Future Meeting dates:

Thursday, 10 June 2021	Thursday, 14 October 2021	Thursday, 13 January 2022
Thursday, 8 July 2021	Thursday, 11 November 2021	Thursday, 10 February 2022
Thursday, 12 August 2021	Thursday, 9 December 2021	Thursday, 10 March 2022
Thursday, 9 September 2021		

DRAFT